



Report To: Spalding Town Forum

Date: 30th September 2025

Subject: Spalding Special Expenses Quarter 1 Forecast report for 2025/26

Purpose: To consider the Spalding Special Expenses Quarter 1 Forecast Outturn Position for 2025/26

Key Decision: N/A

Portfolio Holder: Councillor Redgate – Portfolio Holder for Finance

Report Of: Brendan Arnold – Interim Director of Finance (S151)

Report Author: Rashpal Sohal, Interim Strategic Finance Manager, PSPS

Ward(s) Affected: Spalding Town Forum

Exempt Report: No

Summary

This report is presented to the Spalding Town Forum to provide details of the forecast outturn against budget for Quarter 1 2025/26.

Recommendations

That Spalding Town Forum Members note the forecast for Q1 2025/26.

Reasons for Recommendations

To ensure the Spalding Special Expenses forecast financial position for 2025/26 is considered. It is important that the Spalding Town Forum are aware of the financial position to ensure that they can make informed decisions that are affordable and financially sustainable.

Other Options Considered

Do nothing.

1. Background

- 1.1 The budget of £223,450 for 2025/26 was approved by Full Council on 27 February 2025. The forecast outturn for the year as at 30 June 2025 (Quarter One) is £211,207 as detailed in section 3 of this report.

2. Report

- 2.1 For 2025/26, the commentary on the following pages highlights the variations in forecasted spend from the budget. Spend is forecast to be £23,043, less than budget, (£53,984 in Q4 24/25). Any savings realised at year end are to be transferred to the earmarked Spalding Special Account reserve and will be approved as part of the 2025/26 outturn report for the Council.

2.2 Employees

The employee related costs include salaries, NI and pension costs, and takes account of incremental pay progression and national pay awards. This category also includes agency staff costs. At Quarter 1, employee costs were in line with budget.

2.3 Income

This category includes rents, hire fees and other fees and charges. Quarter 1 includes an overachievement of (£24k) due to significant increase to cemetery income of (£18k) and additional recharges in Halley Stewart (£6k).

2.4 Premises

Premises costs include building maintenance and repairs, utilities, insurance and grounds maintenances. Overall premises costs are forecast to be £1.4k over budget at Quarter 1 resulting primarily from increased utilities costs at the Cemetery (£3.2k) offset by savings at Halley Stewart linked to the lease agreement with Spalding United Football Club (£1.8k).

2.5 Supplies and Services

This category includes furniture and equipment, materials and consumables, professional and contractors fees and licence fees. At Quarter 1, supplies and services are forecast to budget.

2.6 Transport

This category covers transport running costs, including fuel and tyres costs. At Quarter 1, transport costs are forecast to budget.

2.7 Support Services

Support Services are recharge costs for support provided by Finance, Democratic Services and Asset Management. Full year expenditure is in line with budget.

2.8 Transfer Payments

This category contains the cost of grants and contributions paid to outside bodies. These payments are in line with budget.

Spalding Special Expenses 2025/26

Cost Centre Name	Subjective Analysis	2024/25 Actual	Budget 2025/26	Quarter 1 Budget 2025/26	Quarter 1 Actual 2025/26	Full year Forecast	Revised Forecast v Budget	Comments
Allotments	Employees Direct	£330	£1,100	£275	£275	£1,100	£0	Forecast to meet budget.
	Income	(£5,092)	(£5,400)	(£5,400)	(£4,766)	(£5,400)	£0	
	Premises	£3,958	£6,800	£2,175	£69	£6,800	£0	
	Supplies & Services	£2,063	£2,500	£625	£367	£2,500	£0	
	Support Services	£1,500	£1,500	£375	£374	£1,500	£0	
	Transfers to / from Earmarked Reserves	£2,621	£0	£0	£0	£0	£0	
Allotments Total		£5,380	£6,500	(£1,950)	(£3,680)	£6,500	£0	
Ayscoughfee Leisure	Employees Direct	£3,250	£3,600	£900	£900	£3,600	£0	Forecast to meet budget.
	Income	(£8,230)	(£7,200)	(£1,800)	(£6,000)	(£7,200)	£0	
	Premises	£7,008	£10,300	£2,575	(£11)	£10,300	£0	
	Supplies & Services	£22,998	£7,200	£4,340	£20,338	£7,200	£0	
	Support Services	£1,500	£1,500	£375	£375	£1,500	£0	
	Transfers to / from Earmarked Reserves	£28,029	£0	£0	(£23,730)	£0	£0	
Ayscoughfee Leisure Total		£54,555	£15,400	£6,390	(£8,128)	£15,400	£0	
	Employees Direct	£46,240	£49,300	£12,325	£12,328	£49,300	£0	Increased income received in Q1 for Cemeteries as plots booked in advance. Adjusted slightly to reflect increase in utility increases.
	Income	(£57,852)	(£41,600)	(£10,400)	(£28,592)	(£60,000)	(£18,400)	
	Premises	£15,226	£23,550	£9,450	£11,500	£26,800	£3,250	
	Supplies & Services	£884	£1,500	£300	£0	£1,500	£0	
	Support Services	£2,800	£2,800	£700	£699	£2,800	£0	
	Transfers to / from Earmarked Reserves	£25,923	£0	£0	£0	£0	£0	
	Depreciation and Impairment Losses	£0	£0	£0	£0	£0	£0	
Cemeteries Total		£33,221	£35,550	£12,375	(£4,065)	£20,400	(£15,150)	
Christmas Decorations	Premises	£992	£3,300	£825	£0	£3,300	£0	Forecast to meet budget.

	Supplies & Services	£19,938	£7,600	£0	£0	£7,600	£0	
	Capital expenditure	£54,993	£0	£0	£0	£0	£0	
	Transfers to / from Earmarked Reserves	(£65,023)	£0	£0	£0	£0	£0	
Christmas Decorations Total		£10,900	£10,900	£825	£0	£10,900	£0	
Halley Stewart	Employees Direct	£800	£0	£0	£0	£0	£0	Spalding United FC lease commenced last year. Forecast includes hire income overachieving against original budget. Further adjusted slightly to reflect refund received from sewerage and water charges.
	Income	(£8,007)	(£11,600)	(£2,900)	(£13,000)	(£17,600)	(£6,000)	
	Premises	£15,877	£100	£0	(£1,893)	(£1,793)	(£1,893)	
	Supplies & Services	£180	£0	£0	£0	£0	£0	
	Support Services	£2,167	£2,500	£625	£624	£2,500	£0	
	Transfers to / from Earmarked Reserves	(£150)	£0	£0	£0	£0	£0	
Halley Stewart Total		£10,867	(£9,000)	(£2,275)	(£14,268)	(£16,893)	(£7,893)	
Monkshouse Lane	Employees Direct	£230	£2,100	£0	£0	£2,100	£0	Forecast to meet budget.
	Income	(£1,710)	(£1,500)	(£375)	£0	(£1,500)	£0	
	Premises	£33,754	£30,700	£7,650	£6,044	£30,700	£0	
	Supplies & Services	£0	£200	£50	£0	£200	£0	
	Support Services	£2,500	£2,500	£625	£624	£2,500	£0	
	Transfers to / from Earmarked Reserves	£6,881	£0	£0	£0	£0	£0	
Monkshouse Lane Total		£41,654	£34,000	£7,950	£6,668	£34,000	£0	
Spalding Special Contributions	Employees Direct	£12,500	£13,200	£3,300	£3,301	£13,200	£0	Forecast to meet budget.
	Supplies & Services	£8,656	£44,500	£17,600	£97	£44,500	£0	
	Transfer payments	£9,594	£9,300	£2,325	£0	£9,300	£0	
	Transfers to / from Earmarked Reserves	£11,551	£27,900	£0	£0	£27,900	£0	
Spalding Special Contributions Total		£42,301	£94,900	£23,225	£3,398	£94,900	£0	
Spalding Special Recreation	Premises	£44,900	£44,900	£11,225	£11,324	£44,900	£0	Forecast to meet budget.
	Supplies & Services	£0	£300	£75	£0	£300	£0	
	Transfer payments	£0	£800	£200	£0	£800	£0	

	Transfers to / from Earmarked Reserves	£1,100	£0	£0	£0	£0	£0
Spalding Special Recreation Total		£46,000	£46,000	£11,500	£11,324	£46,000	£0
Grand Total		£244,878	£234,250	£58,040	(£8,751)	£211,207	(£23,043)

3. Forecast Reserve Position

3.1. Any savings realised at year-end will be transferred to the earmarked Spalding Special Account reserve. The table below shows the estimated closing balance with the 2025/26 underspend.

Spalding Special Reserve:	
01.04.2025 Balance	(215,901)
Use of reserve - Capital	0
Use of reserve - Revenue	23,730
Forecast Contribution to SSE Reserve	(23,043)
2025/26 Closing Balance	(215,214)

3.2. Reserves are intended to cushion the impact of unexpected events or emergencies or to finance one-off investments. Reserves are only replenished by contributions made from the revenue budget, and therefore, the use of reserves should be carefully planned.

3.3. Use of reserves can be approved under delegated authority by the section 151 Officer up to the value of £75,000, use above this is to be approved by Cabinet.

Implications:

South and East Lincolnshire Councils Partnership

None

Corporate Priorities

None

Staffing

None

Workforce Capacity Implications

None

Constitutional and Legal Implications

None

Data Protection

None

Financial

As contained in body of report.

Risk Management

None

Stakeholder / Consultation / Timescales

None

Reputation

None

Contracts

None

Crime and Disorder

None

Equality and Diversity / Human Rights / Safeguarding

None

Health and Wellbeing

None

Climate Change and Environmental Implications

None

Acronyms

None

Appendices

None

Background Papers

No background papers as defined in Section 100D of the Local Government Act 1972 were used in the production of this report.

Report Approval

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